

## **Evaluation, Tracking and Educational Outcomes**

Evaluation methods, and frequency of evaluations and feedback are listed in the table on ACGME Core Competencies (Appendix 1). The *Evaluation Committee* meets at least semi-annually, and the Program Director subsequently meets with each trainee to discuss evaluations and progress. The Program Director reviews evaluation forms promptly, and summarizes the Resident's evaluation forms at least semi-annually. Comments containing praise or concern are shared with the Resident immediately. Residents may review their file in the office upon request. Academic due process is ensured through the Resident's ability to meet with an independent clinical competence committee formed in the event of an adverse annual evaluation. Performance and competence are reported to the ABIM annually.

Residents maintain a *Procedure Log* that is turned in to the Program Director semi-annually. The Program Director reviews these data to ensure that the Resident is on target to meet the requirements of the ACR and ABIM. This self-explanatory form (Appendix 3) is kept in the file as a requirement to sit for the ABIM exam in Rheumatology. (The green Procedure Log Book in the VA & Medplex Clinics is a back-up when asked for a copy of the individual procedure log sheet.) This information is also used to respond to credentialing requests to grant privileges to graduates of the program.

Successful completion of the *Rheumatology Certification Exam* (ABIM) is expected. Subspecialty board passage rate is checked on the ABIM website. The ACR currently provides the Rheumatology Self-Assessment Program (RSAP) as an evaluative tool that serves as an in-service training exam.

Residents evaluate faculty at least quarterly, using the *ABIM Evaluation of Attending Physician*. The PGY4 Resident evaluates his/her consult attending physician monthly, as do PGY1-3 Residents. Residents evaluate the program annually, using the *Fellow's Annual Evaluation of a Subspecialty Training Program*. Residents also provide feedback at the monthly Division Meeting, and informally through discussions with the faculty, particularly the Training Program Director.