

From: faculty-bounces@listserv.utmemo.edu [mailto:faculty-bounces@listserv.utmemo.edu] **On Behalf Of** Research
Sent: Friday, June 20, 2008 10:52 AM
To: faculty@hermes.utmemo.edu; staff@hermes.utmemo.edu
Subject: [faculty] Changes in IRB fee schedule

MEMORANDUM

TO: UT Investigators/Coordinators
FROM: Leonard 'Rusty' Johnson, Ph.D.
Vice Chancellor
DATE: June 20, 2008
RE: Institutional Review Board Fees

An important initiative is under way to increase the volume of clinical research studies conducted at UTHSC. In order to facilitate the process of administrative review, the IRB has expanded its facilities, staff and services. A critical component of the new services has involved the development of an electronic IRB process, which is a web-based, paperless program for submission and review of IRB applications. The implementation of the electronic system will reduce the review cycle to three weeks and will virtually eliminate the use of paper in the review process. To offset the additional administrative costs associated with the expansion and maintenance of this sophisticated electronic system, the UTHSC IRB will charge a fee for all industry sponsored study submissions requiring full board, expedited and exempt review, effective July 1, 2008.

Refer to Table I for comparing the current and new IRB fees. These fees apply only to trials supported by pharmaceutical firms and other for-profit entities that are submitted on or after July 1, 2008. All research projects that were submitted prior to July 1, 2008 will continue to follow the fee schedule of a one-time global IRB fee. There will continue to be no charge for federal, foundation, investigator-initiated, or university supported research. The new IRB fees have been given careful consideration and are consistent with fees charged at other universities.

Payment of IRB fees is regarded as a contractual responsibility of the sponsor. The fees are assessments of actual costs associated with protocol review by the IRB and are charged for services rendered. Because the IRB commits its full resources to each review, the fees are due in full from the sponsor, even if the IRB does not approve the study, subjects are never enrolled, or the study is terminated before objectives are reached.

For questions, contact the UTHSC IRB office at 448-4824.

Table I:

**University of Tennessee Health Science Center
Institutional Review Board**

**Current and New Review Charges for Trials Supported by Pharmaceutical Firms
and Other For-Profit Entities**

IRB Review Category	Current Fees	Fee for Studies submitted on or after July 1, 2008
Full Board Review*	\$1,800	\$2,000
Expedited Review*	No charge	\$1,000
Exempt Status*	No charge	\$500
Annual Reviews	No charge	\$250
Revisions*		
<i>Major Changes (full board review)</i>	No charge	\$500
<i>Minor changes (expedited review)</i>	No charge	No charge
Recruitment Materials	No charge	No charge
Adverse Events	No charge	No charge
*Appropriateness of review category determined by the IRB office		