



Welcome to the University of Tennessee Health Science Center College of Dentistry

AxiUm Training: Info Manager



- All Patients Assigned Report

axiUm is the complete clinic management system to over 27 dental institutions in North America and Europe.

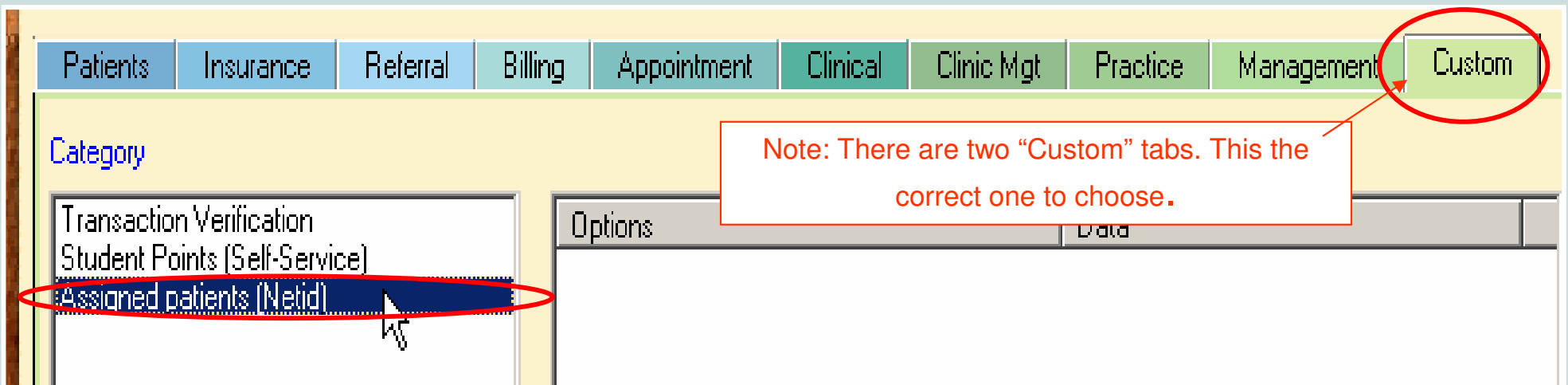
UF AxiUm Training: Info Manager

Click the “**Info. Manager**” icon located in the lower left corner of your AxiUm desktop. The Info. Manager window will appear.



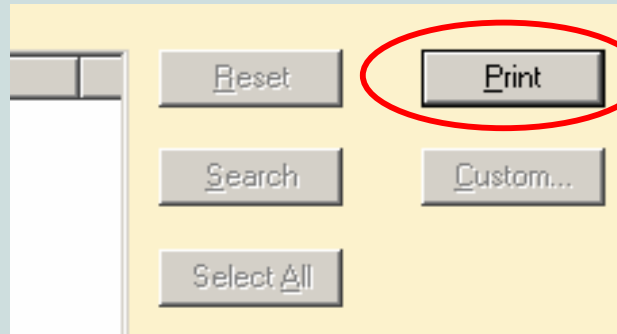
Next

Click on the “**Custom**” (green) tab. Under Category, select “**Patients Assigned (Netid)**”.



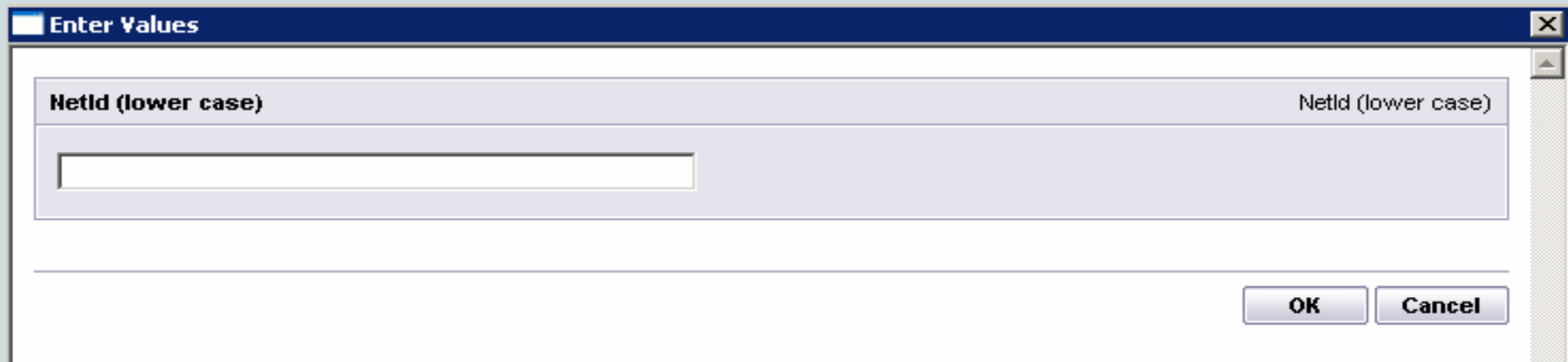
Note: There are two “Custom” tabs. This the correct one to choose.

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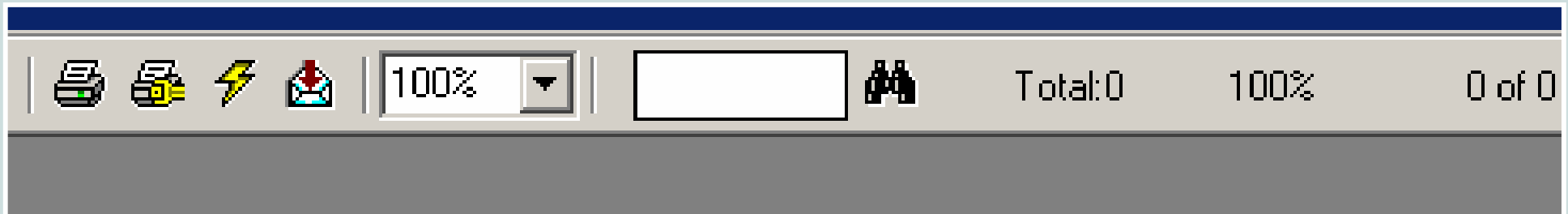
Select **“Print”** from the right corner of your screen.

A Window will appear - **“Enter Values”**. Enter your Net ID in the Discrete Value box below **“NetID (lower case)”**. Click **OK**.

A screenshot of a dialog box titled 'Enter Values'. It has a blue title bar with a close button. The main area is light gray and contains a label 'Netid (lower case)' on the left and a text input field on the right. Below the input field are two buttons: 'OK' and 'Cancel'.

AxiUm Training: Info Manager

The **All Patients Assigned Report** will appear.



**University of Tennessee, College of Dentistry
All Patients Assigned Report**

AxiUm Administrators



Dr. Lloyd George

Associate Dean, Clinical Affairs
(Policy, Faculty Grading)



Diane Weber

IT Administrator
(Accounting/Insurance & Training
Issues)



Frank Pancratz

IT Administrator
(Computer Programming,
Crystal Reports, Oracle, AxiUm
software issues)



Michael Barbieri

Technical Support Specialist
(Computer hardware
malfunctioning, AxiUm
software issues, Network
Issues, Digital X-ray issues)

Dr. Lloyd George, Michael Barbieri, Diane Weber, Frank Pancratz and Dale Jackson serve as the AxiUm Administrators (super users). We understand most of the software features and are dedicated to teaching you how to use this software and supporting the mission of the University of Tennessee College of Dentistry.

We are ready, **willing and able** to be of assistance to you... Please use the administrative staff whenever possible to “share” the workload.

Please be patient and understand that there will be times when one or more of us are unavailable. We can generally cover for one another, except in the areas where we specialize.

If you need additional one-on-one training come see us.

Good Luck!



Dale Jackson

IT Administrator
(AxiUm software, Training
& User support)