



THE UNIVERSITY OF TENNESSEE HEALTH SCIENCE CENTER COLLEGE OF DENTISTRY

HINMAN STUDENT RESEARCH SYMPOSIUM

DENTAL RESEARCH CENTER, COLLEGE OF DENTISTRY
UNIVERSITY OF TENNESSEE

894 UNION AVENUE
MEMPHIS, TN 38163

PHONE: 901-448-6167
FAX: 901-448-7860

REGISTRATION INFORMATION

Abstracts. Please type or print your abstract on the Abstract and Registration form, or on a separate sheet. The recommended type size is 12 points with no more than 6 lines per inch (about 300 words). Asterisk the presenter's name. Include a title, names of the authors, and the name of your educational institution. Please proofread your abstract before submitting. Please mail or fax a signed copy of your abstract and also send a copy as an e-mail attachment in Word format (PC or MAC) to HinmanSymposium@utm.edu.

Poster presentations. Poster boards will be 8 feet wide by 4 feet high. A recommended size is about 66" to 68" wide by 36 to 44" high. Posters will be attached to the boards with Velcro (hooks). No thumbtacks. Velcro will be available. Posters can be mounted when you arrive on Friday, and should be taken down after the sessions on Saturday afternoon.

Oral presentations. Presentations should be about 12 minutes long with 3 to 5 minutes for questions and discussion. A Windows XP computer and LCD projector, a projector and carousel for 35 mm slides, and laser pointers will be available. Bring your presentation prepared with Acrobat, PowerPoint, or other commonly-used software on a CD, USB flash drive, Zip disk, or 3.5" disk. Presentations will be copied from your media onto the computer at registration. Additional guidelines are posted at <http://homepage.mac.com/elthomas100/hinman> (all lower case).

Attendance and participation. Students are expected to attend all of the oral presentations and the poster session and to ask questions and participate in discussions. Individuals with disabilities or other special needs should contact us by phone, fax, or e-mail prior to the Symposium.

Travel. Travel awards to student presenters from U.S. universities will be made directly to the students by mail at their home addresses after the meeting. If you are the student selected by your institution to receive the travel award, then your social security number should be included on the Abstract and Registration form. For Canadian students, the Associate Dean for Research or other official should send us an invoice after the Symposium on their university stationary marked "Invoice" for \$300 (USD) for "expenses incurred at the Hinman Student Research Symposium." A check payable to the student's university will be sent, and the university will reimburse the student.

Registration. Student presenters do not need to call the hotel to reserve a room. Housing, food, and entertainment will be provided by the Symposium's co-sponsors. There is no registration fee. Each student will share a room with another student from their institution or from another institution.

Faculty. A limited number of accommodations will be available for Faculty Research Mentors. Please call for availability and additional information.