



PARTNERS IN EDUCATION

(Information sheet to be retained by the designated partner)

- ☛ The mission of **The University of Tennessee Health Science Center** is to improve human health through education, research and public service, with an emphasis on improving the health of Tennesseans. The University of Tennessee Health Science Center is committed to maintaining an environment that encourages honesty, trust and fairness and promotes personal growth, development, satisfaction and achievement for all students, faculty and staff. The University of Tennessee Health Science Center carries out its mission based upon this philosophy and several values and principles which include excellence in teaching, mentoring and advising students; a high quality educational experience for all students; excellence in research and scholarly accomplishment; health improvement; recruitment of high achievement students; and an attractive, functional and safe campus environment.
- ☛ We believe that students are best served by a learning environment that meets their needs as individual through the integration of student life services and academic programs. Similarly, we believe that many students may also benefit from their participation in a collaborative partnership that includes the student, their family, and the UTHSC staff.

The **Partners In Education** program helps address the needs of students by creating just such a partnership, fostering communication between students, their families, and the university. Designated professional staff can help families to open communication lines and provide support services to improve the academic success of students. Through the Partners in Education program, families can seek answers to questions that arise throughout the year, and will receive information and suggestions to help them provide effective support for their student. Together, we can help create a competitive edge that will help each student succeed.

Services will be provided to members of Partners In Education after the student signs the waiver to release information. Members are entitled to the following exclusive benefits:

Academic Records – The Family Educational Rights and Privacy Act (FERPA) grants access to student academic records if specific conditions are met. As a member of the PIE program, you will have unrestricted access to your students' academic records. Additionally, you will be contacted by the university if your student reports to the university that s/he is the victim of a crime of violence or a non-forcible sex offense, and/or if your student is under the age of 21 and is found responsible for alcohol and/or drug-related offenses. For specific questions regarding your student's academic records contact the Office of the Registrar at 901.448.5560

Telephone Assistance - When questions, concerns, or problems arise, members may call the Office of the Registrar, as follows:
901.448.5560
Monday through Friday
8:00 am to 5:00 pm

Joining Partners In Education -To become a member of Partners In Education, a student must sign and return the **Student Release/Withdrawal of Confidential Information** form. (the release does not apply to personal counseling, health, or financial information protected by FERPA; however, if students are experiencing problems in these areas, UTHSC staff will be happy to assist in identifying available resources). The student has the right to withdraw the release at any time.

Personal Identification Number (PIN) - The PIN requested on the Student Release/Withdrawal of Confidential Information form is for the purpose of identifying the non-student member when he/she calls to request information. Please choose three numbers (e.g. UTHSC -123), record them in the spaces below, and give this sheet to your non-student partner, as he/she will need it when calling for Information:
UTHSC - _ _ _

*** Partners In Education is directed toward strengthening the relationship between the student, the family, and The University of Tennessee Health Science Center, with the goal of improving the academic success and retention of students.



Office of Enrollment Services

Medical Center Plaza Complex
910 Madison Avenue, Suite 525
Memphis, TN 38163
Tel: (901) 448-5560 • Fax: (901) 448-7772

PARTNERS IN EDUCATION
STUDENT RELEASE/WITHDRAWAL OF CONFIDENTIAL INFORMATION

This form allows students to authorize the release of confidential academic, financial aid and student account information to a third party. If you have questions regarding Partners in Education (PIE), please contact The Office of Enrollment Services at 901.448.5560 or stop by the Office of Enrollment Services, which is located at 910 Madison Avenue, Suite 525, Memphis, TN 38163.

AUTHORIZATION – THIS MUST BE SIGNED IN ORDER FOR INFORMATION TO BE RELEASED: I (the student) do hereby authorize the release of confidential ACADEMIC information including final grades, to the person(s) named in the following information. This release does not apply to other information (counseling, health, and financial) protected by the Family Educational Rights and Privacy Act (FERPA). Authorization is valid as long as the student is enrolled at the University of Tennessee Health Science Center or until cancelled in writing by the student or until the student reaches the age of 21.

_____ Student's Signature _____ Date _____

IMPORTANT: The following information must be completed to assist University staff in identifying the non-student partner when he/she calls to request information by telephone.

PIE Partner Name (Person[s] [other than self] authorized to receive or request information):	Personal Identification Number (PIN) (Last 4 digits of the Partner's SSN)
Address to which requested information should be sent (If address changes, please notify us directly at 901.448-5560)	
Address:	(Area Code) - Telephone
City:	
State:	
Zip-Code:	

I (the student) do hereby authorize the release of confidential ACADEMIC information including final grades, to the person(s) named above. This release does not apply to other information (counseling, health, and financial) protected by the Family Educational Rights and Privacy Act (FERPA). Authorization is valid as long as the student is enrolled at the University of Tennessee Health Science Center or until cancelled in writing by the student or until the student reaches the age of 21.

WITHDRAWAL - To withdraw from a PIE Program, the student MUST stop by the Office of Enrollment Services, located at 910 Madison Avenue, Suite 525, Memphis, TN 38163 and complete the bottom portion.

I (the student) do hereby withdraw from the PIE Program on this date as shown and by signing below.

_____ Print Your Name _____ SID / SS# _____
_____ Student's Signature _____ Date _____

CHAPTER NO. 313

SENATE BILL NO. 98

By Kurita, Harper, Burks, Crowe

Substituted for: House Bill No. 562

By Towns, Marrero, Larry Turner

AN ACT to amend Tennessee Code Annotated, Title 49, Chapter 7, relative to release of information by institutions of higher education.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF TENNESSEE:

SECTION 1. Tennessee Code Annotated, Title 49, Chapter 7, is amended by inserting sections 2 through 5 of this act as a new, appropriately designated part thereto.

SECTION 2. This part shall be known and may be cited as the "Student Information in Higher Education Act of 2005".

SECTION 3. As used in this part, unless the context otherwise requires:

(1) "Institution of higher education" means any four-year college or university, whether public or private, located in this state.

(2) "Parent" means a parent of a student and includes a natural parent, a guardian, or an individual acting as a parent in the absence of a parent or a guardian, who is paying or has paid any part of the tuition and fees of a student for the current academic year, as defined by the institution of higher education.

(3) "Student" means any full-time or part-time student, twenty (20) years of age or younger, enrolled in courses at an institution of higher education who physically attends class on the property of the institution and whose tuition and fees are being paid, even if only in part, by the student's parent. For purposes of this act, persons enrolled exclusively in distance education courses at an institution of higher education are not students.

SECTION 4. Institutions of higher education shall inform parents and students of students' option to execute consent forms authorizing the institution of higher education to release certain otherwise confidential education records, as defined by federal law, to a designated parent, upon request.

(EXHIBIT A)

SECTION 5. Middle Tennessee State University shall implement a pilot program to effectuate the provisions of this act for a period not to exceed one (1) academic year, as defined by Middle Tennessee State University. At the conclusion of the pilot program at Middle Tennessee State University, the program shall be evaluated by a committee, which shall be comprised of the sponsors of this act, the chair of the senate education committee and the chair of the house education committee. This committee may solicit input from personnel of the state university and community college system and the University of Tennessee system. The committee shall make its findings and recommendations regarding the evaluation of the pilot program public. At the commencement of the academic year, as defined by the institution of higher education, following publication of the committee's findings and recommendations, institutions of higher education shall implement an equivalent program in compliance with the findings and recommendations of the committee. For the duration of Middle Tennessee State University's pilot program and the evaluation thereof, other institutions of higher education are not required to comply with the provisions of this act.

SECTION 6. This act shall take effect upon becoming law, the public welfare requiring it.

PASSED: May 24, 2005


JOHN S. WILDER
SPEAKER OF THE SENATE


JIMMY NAIFEH, SPEAKER
HOUSE OF REPRESENTATIVES

APPROVED this 7th day of June 2005


PHIL BREDESEN, GOVERNOR

(END OF EXHIBIT A)