

PROGRAM EVALUATION

All programs must conduct a comprehensive review of the program and curriculum at least annually in order to assess educational effectiveness. The meeting of the program director and faculty should include resident representation. The following areas should be analyzed to enhance program strengths and implement plans for improvement:

- Resident performance
 - In-training exam results
 - Resident assessment data
 - Resident research presentations/publications
 - Resident procedure/case log
- Faculty development
 - Results of annual confidential evaluation of faculty by residents
 - Review of updated CVs including faculty scholarly activity
- Graduate performance
 - Board certification results
 - Survey data from recent graduates or employers of recent graduates
- Program quality
 - Results of annual confidential evaluation of program by residents and faculty
 - ACGME resident survey results including duty hour compliance
 - Curriculum
 - Updated competency-based rotation goals and objectives
 - Learning activities
 - Assessment methods
 - Outcome measures
 - Review of status of any citations or concerns from previous accreditation letter or recommendations from internal review
 - Review of program policies and procedures and specialty-specific program requirements

The annual program review meeting should be documented in minutes and a copy sent to the DIO. If deficiencies are identified, a written plan for improvement should be prepared, reviewed by faculty, and approved in meeting minutes.