

DICTATION CODE

WHAT?

- ✓ It is a code that identifies the Physician/Resident/Fellow/ Student.

WHERE?

- ✓ **Department:** Health Information Management
- ✓ **Location:** Chandler, 1st Floor
- ✓ **Elevator color:** Orange

WHEN?

- ✓ **Days:** Monday – Friday
- ✓ **Time:** 8am-4:30pm

COST?

- ✓ **No**

CONTACT?

- ✓ **Department/Contact Name:** Melanie Carter, Carol Johnson, or Ann Smith
- ✓ **Department/Contact Phone Number:** (901) 545-8451 or (901) 545-7153

ROOM PASS

WHAT?

- ✓ This Room Pass enables you access to the Call Rooms.

WHERE?

- ✓ **Department:** The Med's Business Office – Cashier's Window
- ✓ **Location:** The MED, Adams Pavilion, Ground Floor)
- ✓ **Elevator color:** Gray

WHEN?

- ✓ **Days:** Monday – Friday
- ✓ **Time:** 8am-4:30pm

COST?

- ✓ **\$5**

CONTACT?

- ✓ **Department/Contact Name:** Patient Financial Services
- ✓ **Department/Contact Phone Number:** (901) 545- 7651

NAME BADGE for The MED

You **do not** obtain a name badge from The Regional Medical Center @ Memphis (The MED).
The MED's **Human Resources** location:
Adams Pavilion – 2nd Floor,
(left of **all** elevators – gray elevators)

MAP OF FACILITY

The Residents can obtain this from the Med's website on the Internet: <http://www.the-med.org/images/new-site-maps-08-22-05.pdf>

ELECTRONIC SIGNATURE PIN

WHAT?

- ✓ It is a code associated with a record that identifies the Physician/Resident/Fellow/ Student and used as a legal equivalent of a written signature.

WHERE?

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WHEN?

- ✓ **Days:** Monday – Friday
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COST?

- ✓ **No**

CONTACT?

- ✓ **Department/Contact Name:** Melanie Carter, Carol Johnson, Ann Smith
- ✓ **Department/Contact Phone Number:** (901) 545-8451 or (901) 545-7153

MEDITECH ACCESS

WHAT?

- ✓ Meditech is the Health Information System at The MED.

WHERE?

- ✓ **Department:** Information Technology (IT)
- ✓ **Location:** Adams, Ground Floor
- ✓ **Elevator color:** Gray

WHEN?

- ✓ **Days:** Monday – Friday
- ✓ **Time:** 8am-4:30pm

COST?

- ✓ **No**

CONTACT?

- ✓ **Department/Contact Name:** IT
- ✓ **Department/Contact Phone Number:** (Help Desk) - (901) 545-7480

NAME BADGE for UT

WHAT?

- ✓ Name badge

WHERE?

- ✓ **Department:** UT Police Department/Campus Police
- ✓ **Location:** 45 N Manasses Avenue (between Madison & Jefferson)

WHEN?

- ✓ **Days:** Tuesday & Thursday
- ✓ **Time:** 12pm-3pm

COST?

- ✓ **No**

CONTACT?

- ✓ **Department/Contact Name:** UT Police Department/Campus Police
- ✓ **Department/Contact Phone Number:** (901) 448-5500